[Logo]

**Contact Information:**

[Company Name]

[First and Last Name of Point of Contact for Media Questions]

[Phone Number]

[Email]

FOR IMMEDIATE RELEASE

**[PRESS RELEASE HEADLINE IN ALL CAPS: The headline briefly summarizes grant award details]**

[*Optional subheadline in sentence case*]

**City, State, Date** - The first paragraph should include a high-level overview of the grant award and share why the contents of this announcement matter to the intended audience. Include your organization name, amount of grant funding awarded as well as how the grant award will be used to directly benefit the communities your organization serves.

The second paragraph should include a quote to talk about the intended impact of the grant or why it matters for your community in this moment. Often the quote is from the organization’s executive director or program manager.

Optionally, you can ask Caring for Denver Foundation for a quote too. Reach out to [Kindle Morell](mailto:kindle@caring4denver.org), communications director, if you want to collaborate.

End the press release with any additional detail on the program or project the funding will support. Provide a link to your website for more information.

**[Boilerplate]** – At the very end of your release, add your boilerplate. This is a short paragraph with general, evergreen information about your organization that explains the work you do, see Caring for Denver’s below. If you quote Caring for Denver Foundation, please add our boilerplate below.

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**About [Your Organization]**

**About Caring for Denver Foundation**

Caring for Denver Foundation was founded and funded with overwhelming voter support to address Denver’s mental health and substance misuse needs by growing community-informed solutions, dismantling stigma, and turning the community’s desire to help into action. Guided by community input, the organization has funded more than $142 million in the areas of alternatives to jail, community-centered solutions, youth, and special initiatives since it began.